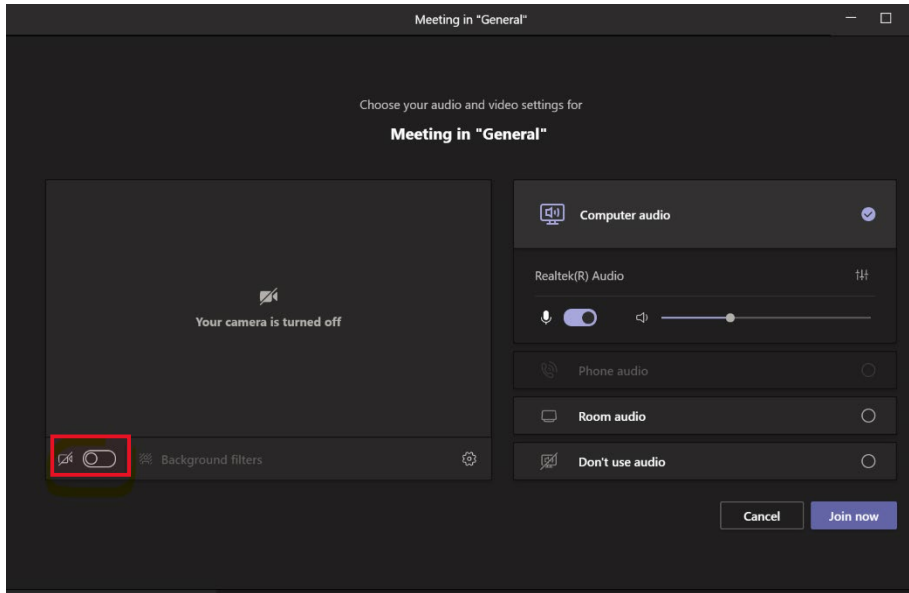


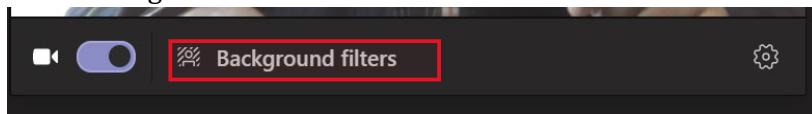
TUHSD TECH QUICK GUIDE: Teams – Adding a Virtual Background during a Teams call

This is a quick guide for adding a virtual background to your Teams calls.

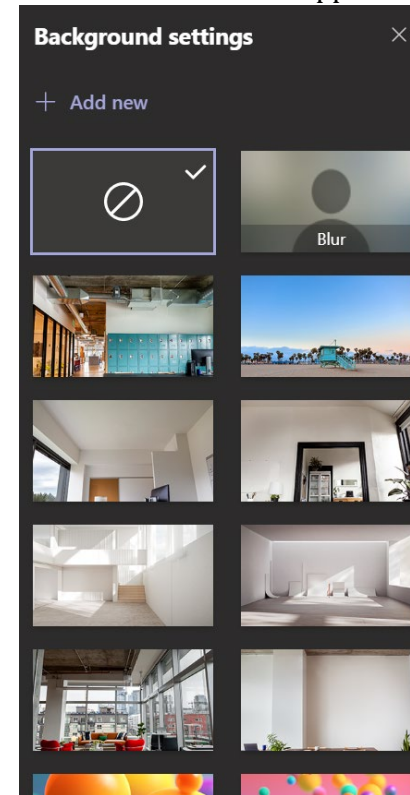
1. When you are prompted to join your teacher's Teams call, you will now be presented with a new screen.



2. On this screen you will move the slider on the bottom left-hand side to turn your video on.
3. Once the video has been turned on, your image should now appear in the box. To apply background effects, click the icon called Background Filters.

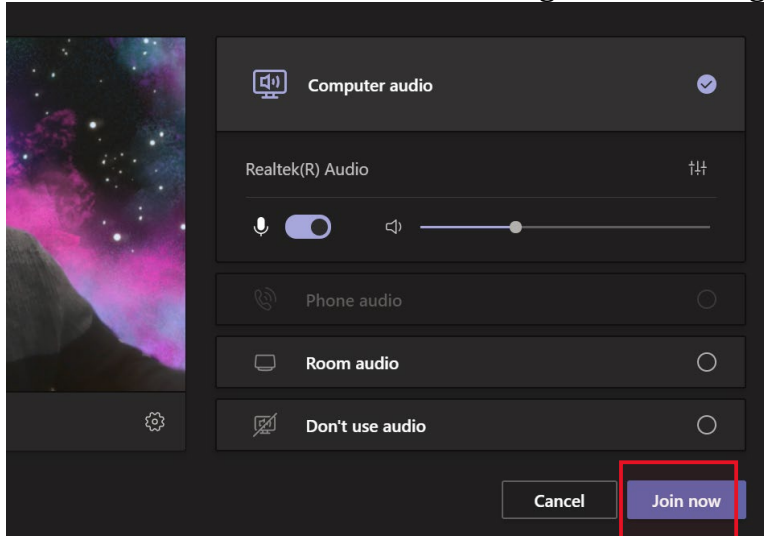


4. From here you will be given a range of options. Simply click on the background filter and it will be applied to your video.



5. Then click Join Now to start your meeting. You should now have a virtual background.

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6. If you have already joined the meeting, but did get chance to add your virtual background, you can still add one during the meeting.



7. At the top of your screen, you will see taskbar like the image above, click on the ellipses to see more options.

8. From here, Click on Apply background effects, and select your virtual background. You must hit Apply before it takes effect.

